

Aquinnah Public Library
Library Board of Trustees
Minutes – Thursday, October 20, 2022

Meeting convened at 2:35pm

Present: Kathie Olsen, Chair; Marjorie Spitz, Trustee; Sophia Welch, Trustee; Rosa Parker, Director

Duties and Responsibilities Exercise: Trustees and Director discussed and completed the exercise.

Bylaws of the Aquinnah Public Library Board of Trustees: Trustees reviewed a draft of the bylaws as prepared by Kathie. The following sections were modified:

Board Composition – section to read “the board shall consist of three (3) Trustees, representative of the Aquinnah community, elected by the registered voters of the town of Aquinnah, at the Annual Town Election.

Term of Office – insert semicolon between last two sentences.

Resignations – change “Town Clerk/Select Board” to “Town Clerk and Select Board”

Officers, Roles and Responsibilities –

Chairperson – add the following duty: Chair is responsible for setting the agenda for the Board meetings with the Director

Secretary – uncapitalize the words minutes, agenda and motions. Remove last sentence.

Meetings – following subsections where modified:

1. Change “as convenient” to “regularly”. Change word “such” to “a”. Remove “as of 2021” note.
5. Directors report should include the following: including Strategic Plan progress. Remove “policy review and member education” from new business line

Duties of Trustees - following subsections where modified:

2. Change word “regularly” to “annually”
6. Kathie to rewrite
7. end of last sentence to read “...building needs to see that they meet library requirements.”
10. remove section
11. uncapitalize “intellectual freedom”

Adjournment: 4:16pm

Respectfully submitted,
Sophia Welch, Trustee