# Aquinnah Board of Assessors

# Location & Room: 955 State Road – Meeting Room

# Minutes

## January 14, 2019

Present: Elise LeBovit, Marsha Shufrin and Angela A. Cywinski (Assessor/Appraiser)

Meeting called to order at 4:37 PM

1. **Minutes and Bills:**

Minutes for June 11 and August 6, 2018 were given to board members.

Minutes for August 27, 2018 are in the process of completion.

Marsha motioned to have the current meeting minutes ready within one week of that meeting. The board members will return minutes with revisions one week prior to the next meeting. Motion seconded by Elise, they voted in favor 2-0-1.

Bill signed by board: IAAO dues $190.00

Marsha asked for clarification and examples of courses: deprecation and appraisal courses. The asked if the other the island assessors are in the IAAO. Angela explained that this organization provides resources for assessments which may not be available in MA.

1. **Public Speak Time:**

No public members spoke.

1. **Real Estate:**
* Commitments: None
1. **Personal Property:**
* Commitments: None
1. **Exemptions:**

Applications: None

1. **Motor Vehicle:**
* Commitment signed by board: 2018-06 $1,296.98
* Abatements: 2018 Bil1# 87 granted by board; 2018 Bill #561 denied by board.
1. **Abutters List**

MBLU: None

1. **New Business – All Statutory Administrative Duties which may or may not be listed:**
* Vision FY2020 Contract for Interim Update for $2,500, shown to board.
* Vision FY2020 CAMA Software Maintenance for $4,053, shown to board.
* Website update – The Assessors webpage has been updated to be more transparent. All forms and notices pertaining to the assessors are online.
* Meeting Notice/Agenda was revised to be compliant with Open Meeting Law updates. This new meeting template, in turn; offers a quicker process of the minutes.
* Discussion of the new short-term rental tax: The new bill takes affect on July 1, 2019. All short-term rentals under 31 days in succession will pay additional 5.7% state tax and 4% local town tax like hotels/inn do. The assessors will not have to handle administrative tasks with this new tax.
* Accessory Dwelling Units: It brought to the attention of the board that the newly adopted zoning by-law change for Accessory Apartments needs to be reviewed. For the reason, a new structure, in town, was granted a special permit for an accessory apartment. The site visit showed a single-family dwelling detached, not an apartment. After a lengthy discussion, the board members decided that planning board should be contacted.
* The board members waited for Adam to join to meeting. At 5:03 pm, he sent notification that he could not attend the meeting.
* Assessors Notice of Taxation was posted as of January 1, 2019 at the Town Hall, Town Library and online.

**The state forms for these businesses and charities were mailed on 12/28/2018.**

AGHCA

Amerigas Propane LP

Aquinnah Aviation Inc

Aquinnah Cultural Ctr Inc

Aquinnah Shop Inc

AT & T Mobility

ATC Outdoor DAS LLC

Beachcomers R/E

Bodnar Fine Homebuilding LLC

Book A Boat

Bowen's Arrow

Century Link Tech Solutions

Comcast Broadband Sec LLC

Comcast IP Phone II LLC

Comcast LLC

Crosswater Landscaping Co

Cuttyhunk Wifi

David Giles Landscaping

Directv

Duck Inn

Grayhawk Leasing Pepisco

Hatmarcha Gifts

Ideal Dental Lab LLC

Island Housing Trust

ME Pratt Bookbinder

NSTAR Elec Co d/b/a

On the Cliffs

Orange Peel Bakery & Café

Outermost Inn Corp

Plantzone 7A

Ryan LLC

Sargent Gallery

Sassafras Earth Edu Inc

Sheriff's Meadow Fdn Inc

Stony Creek Gifts

Totem Pole Inn

Tyco Integrated Sec LLC

Vineyard Conservation Society

Vineyard Power Solar LLC

Wampanoag Enviro Lab

Wampanoag Tribe of AQ

WayWard Wampum LLC

It was explained to the board that the cost of mailing certified letters to the above-mentioned business is cost prohibitive. By placing this notification on a public notice, it serves the purpose and provides us with proof of mailing.

1. **Old Business**

Tax Rate Approved at $6.12 per thousand for all classes

1. **Other Business – Reserved for topics the chair did not reasonably anticipate**
* The board requested to have an updated Assessors Expense report from Town Accountant**.**
* The board was shown copies of the letters mailed to business and charity owners, listed above.
* The board was shown MBLU 5-100, parcel on the STM Article 2 for gift; the FY2019 assessed value is $869,400 with an annual tax amount of $5,320.73. The BOS didn’t confer with BOA regarding this article.
* The board was shown new website from DLS Dashboard from the Municipal Databank for all cities/town.
* The board was informed that twelve personal letters were mailed to residents who had their property is in trust. An abatement form was provided to them so they could apply. At a previous board meeting, Angela was asked by the board, to call those residents. She stated that she did not have the time needed to call each person and explain.
* Adam A. Wilson emailed his letter of resignation from the regional assessment group to the board, received on 1-14-19. The board accepted his resignation. The board by vote of 2-0-1, to appoint Angela A. Cywinski the representative from the Aquinnah Assessors. The group was meeting on 1-16-19 to discuss the proposal.
1. **Adjournment**

**At 6:05 pm for the open session**

**Roll Call vote: Elise Lebovit, yes and Marsha Shufrin, yes to enter into**

**Executive Session: MGL 30A Section 21(a) – 1. To discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.**

 **Board will not reconvene back in Open Session.**