

Aquinnah Board of Selectmen  
Minutes of Meeting 4/05/2016  
Aquinnah Town Hall Selectmen's Mtg Room

Members present: Chairman Spencer Booker, Julianne Vanderhoop, Jim Newman

Also present: Town Administrator Adam Wilson, Police Chief Randhi Belain, Fire Chief Simon Bollin, Police Sgt Paul Manning, Header's Advisory Board Member Michael Stutz, Gazette Reporter Alex Elvin, Town Accountant Emily Day, Treasurer Sibel Suman, Header's Advisor Elise LeBovit, DPW Director Jay Smalley, Header's President Macy Dunbar, Lighthouse Advisory Board Chairman Len Butler, MV Museum Advisory Board Member Chris Murphy. Kate Taylor, Kathy Newman, Asst. Assessor Angela Cywinski, Lighthouse Keeper Richard Skidmore, MV Museum Director Betsey Mayhew, Cape Light Compact Advisor Mike Hebert.

The meeting began at 5:32 pm.

1<sup>st</sup> on the agenda under Old Business was a review of the minutes from the March 29<sup>th</sup> meeting.

Juli made a motion to accept the minutes as presented, Jim seconded

**The Board voted 3 – 0 in favor. The motion passed.**

-Next on the agenda was a review of the Lighthouse Tours RFP process. Len Butler read a statement about the process the Gay Head Lighthouse Advisory Board undertook to evaluate the bid proposals for lighthouse tours for 2016. He explained the process the GHLAB did in order to evaluate the two bidders. He reviewed the scoring categories and the aggregate totals that in the overall evaluation had the museum coming out slightly in front of the Header's Group. He said the Advisory Board will work with whoever the winner is.

-Elise said the town applicant category was to make it possible for a local applicant to have a chance to compete for the license. Michael Stutz spoke in support of the Header's group to run the tours. He said he's a member of the Header's Advisory Board. He praised the MVM. He thought the Header's Application was a good one and that. There was discussion about how the evaluation process went. Len said there was never a vote as to who favored which applicant.

-Jim said there was never a promise made to award all 10 points to an Aquinnah Resident. Macey said that's why she applied.

-Juli said Counsel has indicated that the MVM does qualify as a local resident. She said she has reviewed the Bids and finds them both very. She wants to call for a vote.

-There was discussion about the Museum being part of the NPS application. Len said the management of the lighthouse, if awarded to the Header's group will have to go back to the NPS as an amendment. Chris Murphy talked about how the Lighthouse is the town's museum and to embrace it.

-Betsey talked about her involvement in running the tours and the potential partnership between MVM and AQ. She talked about getting more people from AQ involved, especially Members of the Headers Group for staffing. She talked about how MVM advertises and promotes the lighthouse. She looks forward working in promoting the entire area as a cultural center and not just the lighthouse.

-Adam talked about the licensing fee the town would receive.

-Elise talked about the need for jobs in town. She talked about how the Header's Group has put together a proposal that puts them in solid place to create a new business venture.

-Jim asked about staffing. Macy said she will be open to hiring anyone from town and did reach out to Ally and Scott as people she would use on staff.

-There was discussion about how the evaluation process worked and what happened prior to the evaluations being done by the Advisory Board in a meeting when the proposals were discussed and opinions shared between Board members.

-Kathy asked about prior RFP's for lighthouse work that used the same scoring system. Len said the system of evaluation was used many times to secure recommendations of different contracts approved by the Selectmen for the relocation of the lighthouse that were fair and unbiased.

Richard said the opinions shared made the scoring close and he was glad to have the point system to come out with a proper evaluation.

-Michael asked for the evaluation sheets done by the Advisory Board. He said the evaluation sheets were 2 to 1 in favor for the Headers group.

-Macy gave a re-pitch for her group. She clarified certain points. The Header's Group has filed for non-profit status. She hopes to have Ally and Scott to help and consult. She talked about her management plan and promotions.

The Board engaged themselves in the evaluation process. The scoring was as follows:

Jim	MVM	78	Headers	22
Juli	MVM	58	Headers	62
Spencer	MVM	105	Headers	95
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		241		179

-Next on the agenda was a proposed letter from the Selectmen about Eversource's modernization plan. Mike H. read the letter from the Cape Light Compact into the record. He said the modernization plan is 635 pages long.

By consensus the board agreed to send the support letter. Adam to put on the town letterhead.

-Next on the agenda was a review of the contract for the FY '15 audit. Adam explained how he procured the Roselli firm from recommendations made by the former auditors and from the Oak Bluffs Town Administrator who had used the same firm when he was in Falmouth.

Juli made a motion to approve the contract to provide a fiscal audit for FY '15 for \$13K. Jim Seconded.

**The Board voted 3 – 0 in favor. The motion passed.**

Spencer signed the contract.

-In Other Business Harbormaster Chip Vanderhoop came to the board requesting more funds for his budget this year because he had unexpected expenses for a boat repair and a pressure washing for the town dock access ramp. He talked about the budget freeze his department experienced from last year and the reduction in his budget from last year. He also needs additional funds for the steamer seed, spat bags and netron he plans on sowing this spring. Juli made a motion to approve a reserve fund transfer of \$9K. to compensate for the Harbormaster's budget shortfall. Jim seconded.

In the discussion Chip stated the condition of his boat.

**The Board voted 3 – 0 in favor. The motion passed.**

-In Selectmen's Other Business, The Police chief's contract was reviewed

Jim made a motion to approve the Aquinnah Police chief's 3 year contract. Juli seconded.

**The Board voted 3 – 0 in favor. The motion passed.**

The Selectmen signed the two copies. Randhi took one for his files. Adam to have the other one filed with personnel.

-Spencer asked if there was anything else to come before the Board.

Hearing none, a motion was made and seconded to end the meeting.

**The Board voted 3 – 0 in favor. The motion passed.**

-The meeting ended at 6:40pm.