

Aquinnah Board of Selectmen
Minutes of Meeting 3/28/2017
Aquinnah Town Hall

Members present: Chairman Juli Vanderhoop, Jim Newman

Also present: Town Administrator Adam Wilson, Fire Chief Simon Bollin, Treasurer Sibel Suman, Jay MacCleod, DPW Director Jay Smalley, Personnel Committee Chairman Kathy Newman, BOH Chairman Jim Glavin, Health Agent Julie Sierputowski, Angie Waldron

The meeting began at 5:14 pm.

1st on the agenda under Old Business was a review of the minutes from the 3/21 meeting.

The Board put off approval until the next meeting.

-1st on the agenda for New Business was a meeting with Board of Health Chairman Jim Glavin to go over the proposal of a new classification & compensation scale. Juli reviewed Jim's letter to the Board. Kathy said there is a difference between the classification of board assistants and board administrators. The question is, what level should the Health Agent be in. The difference in grade amended by the personnel committee went from "F" to "E". The pay scale increase was talked about. Jim talked about Julie's role as an agent and the increase in the work load for the agent, for Aquinnah and all the other towns. Jim talked about the recent ad for a health agent in West Tisbury. There was talk about the regional demands for health on the island. Jim said his concern is about finding a replacement should Julie decide to leave.

-Juli said the issue is in the Selectmen's hands as to what each person brings to his/her job for the town. Where people's pay will end up in the end is a matter of budgeting and what the voter's will accept/vote for at town meeting. Jim said when Gary gets back, the 3 of them will discuss all the recommended steps by each department and vote to accept the plan as recommended by the PC, or edit as such. There was discussion about the work that has been done. Jim G reiterated the independence needed for the job. Kathy talked about how the steps were determined based on a point/factor categorical system to come up with the current grade and scale.

-Next on the agenda was the review of the Treasurer's budget and a request for more hours. Sibel said that the Treasurer/BA position should be 30 hours instead of 25. She talked about the history of the position starting with past treasurers Julie Jardin and Peter Grascykowski. She talked about the mandates that have come down that require more benefits reporting. She also talked about what tax title involves. Adam said that the treasurer's position has grown with more to do for payroll, turnovers and support to other community review boards. From the BA side, there was discussion about upgrading the payroll system. Sibel said she plans to resign from the Planning Assistant position. She said the regular hours would have her here every day. Jim complimented Sibel on her daily attendance at town hall.

Jim motioned to support the request for 5 more hours per week for the Treasurer's/BA position. Juli seconded.
In the discussion it was determined the increase would be commensurate with leaving the Planning Board position.
The Board voted 2 – 0 in favor. The motion passed.

-Next on the agenda was a review of the Town Administrator's budget and the request to reduce the salary from 40 hours down to 22. Adam explained how his position would go part time. Jim had concerns about the TA not being around every day and having a safety net in place should situations arise that need taking care of right away. Juli liked the idea of having more jobs for people to work at. She said more people can step up and take responsibility for town hall matters. Adam said he would come back to full time if the plan falls apart. Jim said he'd like to review the matter again with all 3 Selectmen present.

-In Other Business, Simon presented the paperwork and will have the new fire truck before July 1st. there was discussion about using Bulldog manufacturer and all the trucks they have built for EMS Services in the island. Jim asked if the money was in place to make the purchase. Simon said it was.

Jim made the motion to approve the contract as presented. Juli seconded.

The Board voted 2 – 0 in favor. The motion passed.

-Juli, Jim and Adam signed the contract.

-Juli asked if there was anything else to come before the board. Hearing none, a motion was made and seconded to adjourn

The Board voted 2 – 0 in favor. The motion passed.

-The meeting ended at 6:05 pm.