

Aquinnah Board of Selectmen
Minutes of Meeting 6/6/2017
Aquinnah Town Hall Selectmen's Meeting Room

Members present: Chairman Jim Newman, Gary Haley and Julianne Vanderhoop

Also present: Town Administrator Adam Wilson, Fire Chief Simon Bollin, Police Chief Randhi Belain, Sgt Paul Manning, Webmaster Liz Witham, Berta Welch, Carla Cuch, Martha Vanderhoop, Adrianna Ignacio, Ona Ignacio, FinCom Chairman Allen Rugg, Woody Vanderhoop, Planning Board Chairman Peter Temple, Gazette Reporter Alex Elvin, Theresa Manning, Nicole Corbo, Roxanne Ackerman

The meeting began at 5:30 pm.

1st on the agenda under Old Business was a review of minutes from 5/16.

Julianne made a motion to accept the minutes from May 16th. Gary seconded.

The Board voted 3 – 0 in favor. The motion passed.

-Next on the agenda for Old Business was a meeting with the Cliff Lot Lease holders and a discussion of a new lease fee agreement with the renewal. Gary suggested that they stay the same for another year. Jim said the rent has not increased in five years.

As an aside, Theresa asked about the seating proposal for the cliff area and finding the way to pay for it. She talked about the CPC's proposal for an area to be set aside up at the cliffs that would be landscaped and to have tables and umbrellas. She stated that the Town Accountant is responsible for making sure funds are available and the DPW is in charge of setting it up, maintaining it and keeping the area clean.

The Board, by consensus, agreed to keep the leasing fees the same for another year.

-Berta asked about language in the lease to include transfer of leases to family members. Jim said he'd ask counsel to decide if it's allowable to restrict town leases to just family members.

-Next on the agenda under Old Business was further review of the Patrolman's CBA. Julianne said she has now had the chance to read the whole document and has no problem with its content.

Julianne made a motion to accept the Aquinnah Patrolman's Collective Bargaining Agreement as presented. Gary seconded

The Board voted 3 – 0 in favor. The motion passed.

The Selectmen signed the agreement. Paul took the signature page to make copies and pass to Sibel to go to the State Patrolman's Association Board.

1st on the agenda for New Business was a meeting with Peter Temple to formally approve the Housing Production Plan. Peter talked about the new goal added for visitability, which helps those aging on place in terms of 1st floor access and sleeping quarters. He said that approvals have occurred with the Housing Committee and the Planning board. He said there is still more time to have town review but it should go forward in terms of acceptance. Once approved by the Selectmen, it will be the second town approval island wide.

Julianna made a motion to accept the HPP plan for Aquinnah. Gary seconded.

The Board voted 3 – 0 in favor. The motion passed

Peter asked Adan to send a copy of the minutes and letter of approval to the MVC.

-Next on the agenda was a meeting with Liz Witham to discuss the town's Facebook page which she controls and an update on the web site maintenance currently taking place. She talked about the time it took to install the new operating system and the migration of data to the town's server. She had to do many tests to get phase I done. She said the \$7,500 allocated in a warrant article at the 2016 annual town meeting has been all used for this project but more funding for training personnel to use the web site will be needed so those wishing to do their own data entry can. She said when she started the web site in '09, no one wanted to interface with the site. Today it is much more user friendly.

-Adam said most postings for agendas and minutes is the town clerk's responsibility. He talked about how to coordinate agenda's and minutes so that they are posted in a timely manner and board assistants being responsible. Jim talked about the front desk person getting to do that job a well.

-Liz said she'd like to talk to the personnel committee about her position and see if it can be added to the classification system. Jim said to call Kathy (Newman – Personnel Committee Chairman), and get on the next agenda.

-Jim asked about the Town's Facebook page and who is responsible for it. Liz said she is. Liz said she started the page voluntarily and she posts on it various info that is town related. She receives social notices as well. Berta asked who can post? Liz said she could integrate more information from the page to the web site as part of her responsibilities. Randhi thought that fb postings should be done by town hall personnel. Liz said she's the only one who can but people can comment on the posts she puts on the page. Adam talked about how comments can sometimes be pulled if they are inappropriate.

In terms of getting information to the public, there was discussion about Code Red and its ineffectiveness due to people not having land lines any longer. Simon said they are looking into a different system to be more effective. The DAS system was also talked about. Simon said there is a plan being reviewed to address emergency situations. There was discussion about the webmaster being in the loop for emergency announcements. She also said the town fb page could be integrated into the web site.

The Board, by consensus, asked Liz to talk to department heads about who needs training and Emily on funding to do such and come back to the board with her recommendation.

-Next on the agenda was a review of the departmental reappointments for 2017 – 18. Simon explained why David Murphy needs also to be reappointed as the hearing compliance officer.

Julianne made a motion to accept the departmental appointments as presented. Gary seconded.

The Board voted 3 – 0 in favor. The motion passed.

-Last on the New Business Agenda was a meeting with Nicole Corbo and her request to expand her paddle board business to include a children's program. She said the program is for children 10 years and older. The lessons would be at 9 am for 6-8 kids. Adam explained that the town and Aloha Paddle already has an agreement to utilize town property for teaching paddle board and this would be an expansion of that agreement.

The Board, by consensus, agreed to allow the additional classes for children for paddle boarding.

-In Other Business, the employment agreement for Building Inspector Len Jason was reviewed.

Juli made a motion to accept the employment agreement as presented. Gary seconded.

The Board voted 3 – 0 in favor. The motion passed.

Jim signed the agreement

-In Other Business, The Victualler's Licenses for the Outermost Inn and Aquinnah Shop were reviewed. Adam said the two establishments will still need final sign off from the Fire chief before the licenses can be issued.

The Selectmen signed the two licenses.

-In Other Business, Adam showed the Board the Innkeeper's license application form for the Board to review and approve.

Julianne made a motion to accept the license application as presented. Gary seconded.

The Board voted 3 – 0 in favor. The motion passed.

-In Other Business, the trees and power lines on Old South Road were talked about as needing maintenance. Roxanne said she has seen prior work done by Verizon but it doesn't last. Gary said Eversource is doing work currently and should help.

-In Other Business, Jim said there is a donation for new basketball boards and netting.

-In Other Business, Juli brought up the Parks & Rec committee appointments. She also brought up Chip's request for removal of a mooring and the Tribe being involved. She asked if the town would be interested in putting 3

moorings out in Lobsterville to test having an outer mooring area for the town. The board, by consensus, agreed for Chip to look into pricing for 3 moorings and to transport the one in the pond as well out to examine having an outer harbor.

-Jim asked if there was anything else to come before the board. Hearing none, a motion was made and seconded to adjourn.

The Board voted 3 – 0 in favor. The motion passed.

-The meeting ended at 7:00 pm.